

**Burrillville**

**Recreation Commission**

**RE: Minutes, April 12, 2010**

**Present: Cheri Hall, Director   David Marcotte**

**Al Gerew, Acting Chair   Kevin Mazzarella**

**Juliette Lopez-Recinos   Al Low**

**Alice Lavigne, Secretary**

**Tmothy Pratt**

**Michael Karmozyn, Liaison Burrillville Town Council**

**Absent: None**

**Excused: None**

**Guests: Burrillville Men's Softball League Representatives**

**Meeting called to order at 6:30 p.m. by Al Gerew, Vice Chair at the Burrillville Parks and Recreation Offices, 92 North Main Street, Pascoag, R.I.**

**Motion to accept minutes of March 8, 2010 regular meeting by Dave Marcotte. Seconded by Juliette Lopez-Recinos. Motion passed 6-0.**

**Correspondence:**

**The Director reported correspondence from a coach Eric Jacquart of Girls' Softball regarding an issue of Hauser field use. The coach has since apologized and the issue has been resolved with the Town Manager being advised.**

**Men's Softball President Jim Richard submitted a corrected 1st page copy of the Burrillville Men's Softball Bylaws to include "no alcohol on all town fields". The insurance binder has been received from Men's Softball.**

#### **Good & Welfare:**

**Earth Day is Saturday, April 17, 2010 (rain date April 24, 2010) with an invitation to the commission to participate. Dunkin Donuts is providing coffee and donuts for the 8:30 a.m. kickoff. The Director anticipates a number of National Honor Society High School students, Scouts, and Burrillville Lions Club members for a total of approximately 70-80 volunteers. The Burrillville Parks & Recreation Department is providing items for a volunteer raffle. The children are accompanied by an adult.**

#### **Old Business:**

##### **Men's Softball**

**Men's Softball President Jim Richard to discussion field regulations and rules. The commission will have to review the key deposit fee. Men's Softball would be assigned two keys at a total deposit fee of \$100. Al Gerew questioned if the \$100 is sufficient to cover the cost**

of rekeying all Hauser field locks. The Director stated the fee would be over \$100 for the rekeying. If keys are not returned, an additional replacement charge will be in effect.

Dave Marcotte stated a workshop regarding the Men's Softball field usage took place on Monday, March 29, 2010. Concerns have been addressed including low flight ball utilized on Hauser field II.

Motion made by Dave Marcotte was made to issue a permit to Men's Softball to utilize Hauser Field with the stipulation that if any problems arise that are not addressed, the commission has the right to rescind said permit. Seconded by Al Low.

Al Gerew questioned what time shall be allowed for the league to resolve any issues such as two weeks. Kevin Mazzarella suggested contact with The Director be made and immediate league response required. Dave Marcotte stated the motion should be amended to include "if an issue takes place, immediate notification to the Recreation Commission Liaison is made". Kevin Mazzarella volunteered to be the current Recreation Commission Liaison. The Director stated that a field use fee will be required for any additional practices.

Motion amended by Dave Marcotte to permit Men's Softball for the 2010 season with the stipulation that immediate notification be made to the Recreation Department should any issue arise. A Recreation

**Commission Liaison will be assigned. The commission reserves the right to rescind the permit should said rules not be followed. Seconded by Al Low. Motion passed 6-0.**

**Men's Softball League Representative left meeting.**

**Motion made by Dave Marcotte to charge a key deposit fee of \$100 per league. The stipulation of an additional amount be charged to cover the cost of rekeying locks if keys not returned. Seconded by Juliette Lopez-Recinos. Motion passed 6-0.**

### **Skate Park & Other Playgrounds**

**The Director reported attending a meeting with Town Manager Mike Wood, Colonel Gannon and Kevin San Antonio regarding the Skate Park and Freedom Park. Colonel Gannon was adamant that skate park not be reassembled across from Callahan School. Different locations and the cost for a new cement pad were discussed. Dave Marcotte stated that it was already discussed and decided previously that the best location is at Eccleston Field across from Callahan School due to visibility and central location. Next to the Police Station it is too dangerous to access and not centrally town located. Al Low stated the kids are currently getting kicked out all over town because they have nowhere to go. The Director has been requested to notify the Town Manager that the commission wants the current location at Eccleston Field across from Callahan School to be utilized. To relocate the skate park with the assistance of D.P.W will**

cost an additional \$2,300 for grading, gravel and asphalt.

Dave Marcotte stated the commission had no say in the disassembling of the skate park equipment. Juliette Lopez-Recinos stated the commission and Parks and Recreation Director should be involved in such decisions and stated the responsibility of reassembling of the skate park would be the Town Manager and Police Department since it was their decision to remove the skate park equipment. The Director stated that decisions regarding the expenditure of funds from the Capital Recreation Account should be made by the commission.

Alice Lavigne questioned why no fencing has been installed near the bank at Freedom Park. The Director stated this issue is being addressed.

The commission decided to request a workshop with invites to the Colonel, Kevin San Antonio, Town Manager and Town Council regarding the placement of the skate park.

The Director reported the part-time Parks and Recreation administrative aide left as of March 27, 2010. The Town Manager is not allowing the rehiring for the part-time position at this time.

### **Spring Lake Beach**

The Director reported that John Mainville has the R.F.P. for the

**cafeteria tables to be combined with the playground equipment and new vehicles.**

### **August Bus Trip**

**Flyers for the August 28, 2010 bus trip to Mohegan Sun as a fundraiser for the Parks and Recreation Department were shared with the commission.**

### **NYSCA Training**

**The NYSCA Training took place on March 25, 2010. Dave Marcotte reported five coaches received training.**

### **Easter Egg Hunt**

**The Easter Egg Hunt was held on March 27, 2010. Juliette Lopez-Recinos as the Easter Bunny reported that the event was a success with an estimated 400 children in attendance.**

### **New Business:**

#### **Family Fair**

**Flyers were shared with the commission regarding the upcoming 20th Anniversary Family Fair scheduled for Saturday, May 8, 2010. To date thirty-one registrations have been received with thirteen paid vendors selling merchandise.**

### **Spring Lake Beach Entertainment**

**Spring Lake Beach entertainment will be shared at the May**

**commission meeting.**

### **Meal Site and Workshops**

**The Director reported the new meal site lunches and workshops will not be held during the summer months and possibly discontinued due to the Parks and Recreation Department staffing shortage.**

**After the commission's discussion regarding the appropriation of Parks and Recreation Department funds, a request for workshop to discuss this issue will be sent.**

### **Zumba**

**The Director reported a Latin new dance class called Zumba has started with 20 participants.**

**April program calendars were shared with the commission. Summer camp information will be shared with the commission for the May commission meeting.**

### **Commission reorganization/election:**

**Motion made by Dave Marcotte to nominate Al Gerew as Recreation Commission President. Seconded by Al Low. Al Gerew accepted the nomination.**

**Motion made by Al Gerew to nominate Juliette Lopez-Recinos as**

**Recreation Commission Vice President. Seconded by Al Low. Juliette Lopez-Recinos accepted the nomination.**

**Motion made by Juliette Lopez-Recinos to nominate Alice Lavigne as Recreation Commission Secretary. Seconded by Dave Marcotte. Alice Lavigne declined the nomination.**

**Motion made by Al Gerew to nominate Kevin Mazzearella as Recreation Commission Secretary. Seconded by Juliette Lopez-Recinos. Kevin Mazzearella accepted the nomination.**

**Secretary Alice Lavigne cast one vote as the slate for President, Vice President and Secretary as presented.**

**Motion to accept one vote for slate made by Al Low. Seconded by Dave Marcotte. Motion passed 6-0.**

**The Director will forward the information to the Town Clerk's Office.**

**Meeting Adjourned: Motion made Dave Marcotte. Seconded by Al Low.**

**Meeting adjourned at 8:05 p.m.**

**Motion Passed 6-0.**

**Next Meeting: Monday, May 10, 2010 at 6:30 p.m., Burrillville Parks & Recreation Office, 92 North Main Street, Pascoag, RI 02859.**



**Recorded by**

**Carol L. Conway**

**Administrative Aide**

**Burrillville Parks & Recreation Department**

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